

Procedure for Land Allotment

1. The applicant has to visit the SIPCOT website and click on the "Apply online for Land allotment" tab. The applicant is to complete the registration and login process.
2. Once the applicant logs in, he/she is to fill and submit the application form, upload the requisite documents and make the payment online.

Note: Payment details

- **Initial Deposit:**

Rs.5000/- per acre for all SIPCOT Industrial Parks and Rs.1000/- per acre for Manamadurai & Pudukkottai. The initial deposit amount will be adjusted in the plot cost amount. It shall be refunded if the application is rejected.

- **Processing fee (non-refundable):**

The amount will be Rupees 5000 + 18% GST as one time application processing fee.

3. On successful filing of application, the applicant receives the SMS and Email intimation. Once the complete application along with all the documents are received, the same are scrutinized by the SIPCOT officials and any queries or additional details required from the applicant are raised
4. The date and time of the Allotment Committee meeting will be communicated to the applicant.
5. The applicant has to confirm his acceptance to the date of the meeting. If he/she is not available, he is to communicate the same and request for an alternate date.
6. In case of postponement of Allotment Committee meeting, the same will be intimated to the applicant.

Note: The Managing Director / Partner / Proprietor of the applicant company should attend the Allotment Committee meeting to be held at the Head Office of SIPCOT in Chennai for discussion.

7. The Allotment Committee chaired by the Managing Director, SIPCOT as Chairman and others, will discuss with the representative (Managing Director / Partner / Proprietor of the applicant company) of the company about the project.
8. An external expert, Environmental Advisor may also be present in the Allotment Committee meeting to discuss about the environmental issues. If need arises, experts in the respective fields will also be included.
9. The Allotment Committee assesses the application based on an objective evaluation criteria (refer the proceedings No.DI/ACM/2/2019 dt.14.06.2019).
10. The Allotment committee decides on allotment of plot subject to availability of vacant plots and subsequently allotment orders will be issued to the selected applicant.
11. The Applicant will be informed of the approval/ rejection of the application.
